

**Minutes
Audit Committee Meeting
Massachusetts Clean Water Trust**

DATE: April 8, 2015

START TIME: 1:40 p.m.

PLACE: 3 Center Plaza, Suite 430

NOTICE: Due public notice given

Members of the Audit Committee –

James A. MacDonald, First Deputy Treasurer, Treasurer Designee

Rachel Madden, Under Secretary, Administration and Finance, Secretary of Administration and Finance Designee

Steven McCurdy, Director of Municipal Services DEP, Commissioner of DEP Designee

Also present:

Maureen Godsey Valente, Deputy Treasurer

Sue Perez, Executive Director, MA Clean Water Trust

Bernard Greene, Senior Legal Counsel, MA Clean Water Trust

Joseph Delaney, Deputy Director of Municipal Services, DEP

Nathaniel Keenan, Program Manager, MA Clean Water Trust

My Tran, Treasurer, MA Clean Water Trust

Sally Peacock, Controller, MA Clean Water Trust

Heather Saxelby-O'Donnell, Program Associate, MA Clean Water Trust

Shawn Warren, Audit Partner, KPMG

SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS TAKEN/ VOTES):

Item #1

MOTION-VOTE: MINUTES

The motion was made by Ms. Madden and seconded by Mr. McCurdy and **voted unanimously in favor** of acceptance and approval of the minutes of the Audit Committee meeting held on January 8, 2014.

Item #2

MOTION-VOTE: ENGAGEMENT OF AUDITOR

The motion was made by Mr. McCurdy and seconded by Ms. Madden and **voted unanimously in favor** of acceptance and approval of the report of the Procurement Management Team established pursuant to the *Request for Responses: Annual Audit Services*, dated February 27, 2015 and forwarding the Committee's recommendation to the Board of Trustees for their consideration.

Item # 3

RECEIPT OF REPORT OF AUDIT OF FINANCIAL STATEMENTS FOR FISCAL YEARS 2014 AND 2013

The Committee received a report from the Trust's external auditors, KPMG, LLP, on the Trust's financial statements for the fiscal years ending June 30, 2014 and June 30 2013, dated October 24, 2014.

KPMG was represented by Shawn Warren, a partner in its Boston, who gave the committee an overview of the audit results. He reported that KPMG is able to give the Trust an "unmodified" opinion (equivalent to a "clean opinion" or an "unqualified opinion" in previous years' Audit reports). He reported that no significant audit adjustments affecting the financial reporting process were noted and that there were no disagreements with management or difficulties encountered in performing the Audit. He also reported that the Trust's Single Audit report (A-133) on the expenditure of federal moneys shows no material weaknesses involving internal control and its operation and no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

LIST OF DOCUMENTS AND EXHIBITS USED:

1. Brochure summarizing KMPG's report to the Audit Committee of the Trust.
2. June 30 2014 and 2013 Audited Financial Statements

OTHER BUSINESS: No other business came before the Committee.

ADJOURN: There being no additional business, at 1:50 PM Mr. MacDonald moved to adjourn and the Committee **voted unanimously in favor.**

APPROVED: _____